

# APPLICATION FOR EMPLOYMENT

Please complete this form and return it to:

Human Resources Department  
San Francisco Museum of Modern Art  
151 Third Street  
San Francisco, CA 94103

If you have any questions, please call 415.357.2874.

SFMOMA is an equal opportunity employer. It is our policy to employ the best qualified personnel. This is done without regard to age, race, creed, color, disability, sex, national origin, ancestry or any other characteristic protected by federal or state law.

DATE OF APPLICATION \_\_\_\_\_

LAST NAME \_\_\_\_\_

FIRST NAME \_\_\_\_\_

MIDDLE NAME \_\_\_\_\_

STREET ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_

STATE \_\_\_\_\_

ZIP \_\_\_\_\_

TELEPHONE \_\_\_\_\_

IF UNDER AGE 18, CAN YOU FURNISH A WORK PERMIT?  YES  NO

POSITION APPLIED FOR \_\_\_\_\_

DATE AVAILABLE \_\_\_\_\_

SALARY REQUIREMENTS \_\_\_\_\_

ARE YOU ABLE TO WORK (CHECK ALL THAT APPLY)  Full-time  Part-time  Temporary  On-call

ARE YOU PREVENTED FROM LAWFULLY BECOMING EMPLOYED IN THIS COUNTRY BECAUSE OF VISA OR IMMIGRATION STATUS?  YES  NO  
(Proof of citizenship or immigration status will be required upon employment.)

ARE YOU EMPLOYED NOW?  YES  NO

MAY WE CONTACT YOUR PRESENT EMPLOYER?  YES  NO

HAVE YOU EVER BEEN EMPLOYED HERE BEFORE?  YES  NO

IF YES, GIVE DATES \_\_\_\_\_

NAME OF RELATIVES CURRENTLY EMPLOYED BY SFMOMA (IF ANY) \_\_\_\_\_

INDICATE LANGUAGE(S) OTHER THAN ENGLISH THAT YOU SPEAK, READ, AND/OR WRITE \_\_\_\_\_

Only for positions requiring driving:

DO YOU HAVE A VALID OPERATOR'S LICENSE?  YES  NO

MOVING VIOLATIONS OR ACCIDENTS IN THE PAST 3 YEARS?  YES  NO

LICENSE NO. \_\_\_\_\_

STATE \_\_\_\_\_

**EDUCATIONAL BACKGROUND**

	HIGH SCHOOL	COLLEGE/UNIVERSITY	COLLEGE/UNIVERSITY	GRADUATE SCHOOL
SCHOOL NAME				
LOCATION				
YEARS COMPLETED:				
DATES OF ATTENDANCE (FROM/TO)				
DIPLOMA/DEGREE				
MAJOR				
MINOR				
GPA/ CLASS RANK				
JOB RELATED COURSES				

OTHER SPECIALIZED TRAINING OR EDUCATIONAL QUALIFICATIONS

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CERTIFICATION(S), LICENSE(S)

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Clerical skills and experience (for clerical positions only):

IF APPLYING FOR A POSITION WHICH REQUIRES TYPING SKILLS, WHAT IS YOUR CURRENT TYPING SPEED?

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SHORTHAND OR NOTE-TAKING SKILLS

LIST OFFICE MACHINE(S) YOU HAVE OPERATED

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**EMPLOYMENT HISTORY**

**Employer One**

DATES OF EMPLOYMENT (FROM/TO)

STREET ADDRESS

CITY

STATE

ZIP

JOB TITLE:

BEGINNING SALARY

ENDING SALARY

NAME OF SUPERVISOR

WORK PHONE

WORK PERFORMED

REASON FOR LEAVING

**Employer Two**

DATES OF EMPLOYMENT (FROM/TO)

ADDRESS

CITY

STATE

ZIP

JOB TITLE:

BEGINNING SALARY

ENDING SALARY

NAME OF SUPERVISOR

WORK PHONE

WORK PERFORMED

REASON FOR LEAVING

**Employer Three**

DATES OF EMPLOYMENT (FROM/TO)

ADDRESS

CITY

STATE

ZIP

JOB TITLE:

BEGINNING SALARY

ENDING SALARY

NAME OF SUPERVISOR

WORK PHONE

WORK PERFORMED

REASON FOR LEAVING

**EMPLOYMENT HISTORY CONTINUED**

**Employer Four**

DATES OF EMPLOYMENT (FROM/TO)

STREET ADDRESS

CITY

STATE

ZIP

JOB TITLE

BEGINNING SALARY

ENDING SALARY

NAME OF SUPERVISOR

WORK PHONE

WORK PERFORMED

REASON FOR LEAVING

**Employer Five**

DATES OF EMPLOYMENT (FROM/TO)

ADDRESS

CITY

STATE

ZIP

JOB TITLE

BEGINNING SALARY

ENDING SALARY

NAME OF SUPERVISOR

WORK PHONE

WORK PERFORMED:

REASON FOR LEAVING

**Military Service:**

DATES (FROM/TO)

BRANCH OF SERVICE

DESCRIPTION OF DUTIES PERFORMED

SIGNATURE

DATE

## PERSONAL INFORMATION

The completion of this survey is optional, but we would appreciate your comments.

### Race

- AFRICAN AMERICAN
- ASIAN/ PACIFIC ISLANDER
- CAUCASIAN (WHITE)
- HISPANIC
- NATIVE AMERICAN (INDIAN/ESKIMO)
- OTHER

### Veteran

- YES
- NO

### Disability

- YES
- NO

### Gender

- MALE
- FEMALE

## RESIDENCE

- SAN FRANCISCO RESIDENT
- NON SAN FRANCISCO RESIDENT
- SOUTH OF MARKET RESIDENT

South of Market area includes ZIP codes 94103, 94105 and the following streets in 94107:

Bluxome	Federal	Merlin	Stanford
Bonifacio	1-699 Fifth St.	Morris	Sterling Pl.
Brannan	1-699 1st St.	Oak Grove	Stillman
Bryant	Folsom	Perry	Taber
Center	1-600 4th St.	Rincon	Tadang Sora
Clara	Freelon	Rizal St.	1-699 3rd St.
Clyde	Harrison	Francis Pl.	Townsend
Colin P. Kelly	Hawthorne	1-699 2nd St.	Varney Pl.
De Boom	Jewett	7th St.	Vassar Pl
Dover	Lapu-Lapu	Shirley	Welsh
Dow Place	Lusk	1-699 6th St.	Zoe
Falmouth	Mabini	South Park Ave.	